### GARFIELD HIGH SCHOOL

### Dorotea M. D'Amico Principal

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Phone: (973) 340-5010 Fax: (973) 546-8430 www.gboe.org

# 500 Palisade Avenue Garfield, New Jersey 07026

Nancy Kutsup
Vice Principal

Steven Mucha Vice Principal

September 24, 2019

## **Dual Enrollment Registration Information**

Registration for dual enrollment courses will be completed online. The enrollment process will be completed during their class time.

- The registration process will begin on *November 12* and will run until *January 10*, 2020.
- The Dual Enrollment registration process is a two-step process.
  - 1. Students will apply to the Dual Enrollment program online entering the required demographic information. Within 24 hours of submitting the application, students will receive an e-mail with their Bergen user name and password.
  - 2. Students will also be sent a link to an online registration form.
    - Once the online portion of the form is completed, students will be required to print
      the form, and have it signed by their parent and a guidance counselor from their high
      school. The signed form will then need to be uploaded to an online portal to complete
      the registration process.

#### **Tuition/Payment**

The tuition for the 2019-2020 academic year is set at \$73.25 per credit plus the annual \$15.25 registration fee.

Students who qualify for the Federal Free and Reduced Lunch Program will only be responsible for the \$15.25 registration fee regardless of the number of registered courses.

- Students will be able to pay online using a credit card (fee attached) or debit card.
- Students can also pay with a check or money order made out to Bergen Community College and mailed to:

Bergen Community College 400 Paramus Road, Room A-221 Paramus, NJ 07652.

